

# Arlington Historic District Commissions

February 23, 2017  
Whittemore Robbins House

## Final & Approved Minutes

**Commissioners Present:** M. Audin, D. Baldwin, C. Barry, C. Hamilton, S. Lipp, S. Makowka, C. Tee, J. Worden

**Commissioners Not Present:** M. Bush, M. Capodanno, B. Cohen, J. Cummings,

**Guests:** P. Hatem, C. Harrington, B. Berkowitz, A Mitter-Bure, D. Carmack, S. Patel, J. Verspyck

1. AHDC Meeting Opens 8:00pm
2. Appointment of alternate Commissioners; Avon Place, Mt. Gilboa/Crescent Hill and Pleasant Street Historic Districts – C. Barry, C. Hamilton
3. Approval of draft minutes from October 27, December 15, 2016 and January 26, 2017. D. Baldwin moved approval of October 27, 2016 minutes, seconded by C. Barry, unanimous approval. C. Hamilton moved approval of December 15, 2016 minutes, seconded by C. Tee, unanimous approval. J. Worden proposed edits to January 26, 2017 minutes and moved approval with changes, seconded by C. Barry, unanimous approval.
4. Communication
  - a. Email from J. Raitt (Planning Dept.) to S. Makowka re: Central School driveway reconstruction plan
  - b. CONA Application for 72 Jason Street (McNiff) for roof replacement
  - c. CONA issued for chimney removal at 28 Maple Street (Mahoney)
  - d. Call for questions on 87 Irving Street work – referred to AHC, not in District
  - e. Call for demolition of out of district property by contractor referred to AHC
  - f. Email from M. Penzenik (architect for Lot 1A Westminster Ave.) requesting continuation to March 23 meeting due to inability due to weather to complete neighborhood land survey
  - g. Email correspondence re: 221 Lowell Street (Lamont) and inclusion on Significant Properties List in error, Letter sent to Building Department correcting error
  - h. Email from J. Burke (15 Avon Place) re: extension of soon to be expired Certificate of Appropriateness
  - i. S. Makowka discussed email re: Warrant Article concerning rezoning in Mt Gilboa/Crescent Hill Historic District. S. Makowka spoke with reporter from Arl. Advocate and is quoted in the article.
  - j. Email from J. Worden from Greater Boston Association of Realtors with nominee and resume for Ellen “Nellie” Aikenhead to fill vacant position of Realtor on AHDC Board. S. Makowka discussed resume and group decided to invite her to attend next month’s meeting.

- k. **Email from J. Worden concerned about work being done at 9-11 Jason Street. S Makowka reported that he visited the site and determined that the window was temporarily removed to allow egress for debris from interior renovation. He spoke with the owner and contractor who indicated that will likely be coming in at some point for approval of some exterior alterations.**

## 5. New Business

Hearings (typically last around 20 minutes per application)

8:20pm

1. **Formal Hearing re 5-7 Pelham Terrace (O'Sullivan) re: porch railing.** Applicant not present to respond to Commissioners questions about proposed work. Given outstanding questions and in view of the upcoming deadline for action on the application, S. Makowka indicated that an administrative denial needs to be issued. J. Worden moved denial, seconded by C. Barry. All voted in favor (M. Audin, D. Baldwin, C. Tee, C. Hamilton, C. Barry, S. Lipp and J. Worden.) S. Makowka noted that the applicant may resubmit a new application without prejudice for a future formal hearing for this request
2. **Continuation of Formal Hearing re: Lot 1A Westminster Ave. (Kuhn) (located between 37 and 51 Westminster Ave.) for construction of new single family house – Postponed at applicant's request to 3/23/17 meeting**
3. **Formal Hearing re: 75 Westminster Ave. (Dressler) re: solar panel installation.** Contractor SunBug Solar was present, for the applicant, with plans for proposed panels. Original submission shows asymmetrical location of 13 panels with white back sheet on roof slope facing the street. They subsequently have decided to switch to an all black panel and change layout to allow for a symmetrical upside down horseshoe shape around centrally located dormer. They would keep panel count same by plucking from upper left to fill in gap and make perfectly symmetrical layout. Basically upper left panel got moved to center.

S. Makowka said that in the past we had preferred solar panels be located in a rectangular pattern on rectangular roof surfaces which did not have roof dormers or other interfering elements and that they weren't typically on roofs facing the street. Thus, this proposal is different from what we have typically approved in the past. Commissioners suggested that adding black panels to a light colored roof is inconsistent with the Commission Design Guidelines and is going to be visually problematic. In response to a question about whether the roof was going to be replaced as part of the project, the applicant answered the owners were not planning to.

D. Baldwin asked if they looked at SE instead of SW roof. Response is that didn't work because of the limited space available-- the proposed location is really the one that would work. The applicant stated that they are right at threshold to determine whether this is actually worth doing and that taking away even one panel would probably break the deal. S. Makowka asked for an actual picture of the house with a visual representation of the panels in place. J. Worden said he has a problem putting panels on the front facing portion of this property. D. Baldwin asked if they looked at the Design Guidelines. The applicant provided pictures of a few other installations including 15 Westminster Ave. but it was noted that that location is outside the district and is actually in Lexington, not Arlington. S. Makowka said that picture shows a vaguely similar "horseshoe" so it gives you some sense of what that might look like, but also highlights the impact of a dark roof with dark panels.

Discussion about the conduits and emergency shut off – most of equipment is in basement. The exterior conduits have been formulated to discreetly bring over eave at ridgeline, then down trim to the rear (can be painted to match), and then down in the back of the house. There will need to be a conduit run along the side of the house near ground level to the meter in the front of the house. J. Worden and M. Audin asked if that conduit could be run through the basement with a penetration in the rear. Response was that a master electrician has not been to the property but they can see if they can hide it more from view.

C. Barry said he is still troubled with it being jagged/mosaic look and on the front of the house. We denied house on corner off Kensington and Pleasant Street and another on Jason Street that was denied in the past. D. Baldwin said he is not as troubled by it and with the symmetry in it he can live with the revised plan. S. Makowka said commission wants to see how those panels would look placed in a picture of the house from an angle view coming up/down street as well as from across the street. He clarified that the sizing is such that the upper right two panels can't be moved over to square off the design because of the location of the existing chimney. It was noted that the panels are all one size so there is little flexibility. A suggestion was made to continue hearing in order to have more info so that the Commission can make a better educated decision. S. Makowka summarized that the Applicant should provide pictures showing panel layout on the roof; explore back roof to see if anything would fit (putting 2 or 3 panels back there which might give more flexibility); look at the chimney and see if there is any opportunity to create 2 rectangles instead of horseshoe shape; and explore running conduit inside. Continued to March meeting.

4. **Formal Hearing re: 15-15A Avon Place regarding renewal of 2012 Certificate of Appropriateness for exterior renovations.** S. Makowka presented a synopsis of the project that was previously approved in 2012. The applicant desired to obtain an extension of the original certificate and had indicated that they were not proposing any changes to the original approval. S. Makowka did note that the original certificate had inadvertently omitted a reference to the approval of a second floor rear addition as shown in the approved plans and discussed in the relevant minutes and recommended clarifying this point in any extension. D. Baldwin moved approval with the insertion of the rear addition to be incorporated. Seconded by C. Tee. Unanimous approval. Monitor S. Makowka.
5. **Informal hearing re: 235 Pleasant Street (Bullfinch) re: possibility of installing adding solar panels.** Homeowner described potential location of panels on secondary roof with shallow pitch and is east facing. This location is on an addition added to the original structure after its relocation to this location. Would be black panels on black roof with black back sheet. Electrical conduit would run down the back side and not be visible from the front. All other equipment would be on backside of house.

J. Worden said he has a problem with making a distinction between the original part of house and newer part of house. Also, for him, a front facing roof slope having a solar panel is hard to swallow. D. Baldwin said he would have more of a problem if it was on the south facing roof on the main portion of the house. C. Barry said it helps that the proposed location is set up high and on a low pitched roof, making it much less noticeable than the proposal for 75 Westminster Ave. S. Makowka clarifying that this is an informal hearing to gather feedback and reiterated that nothing was or could be approved.

**6. Other Business**

- a. **Warrant Article regarding change of zoning in Mt. Gilboa/Crescent Hill Historic District**
- b. **Chain-link fence on Pleasant Street in front of telephone company is broken and still not fixed.**
- c. **Davidson property on Pleasant Street still has concrete blocks and should be removed.**
- d. **S. Makowka asked if there should be some sort of document to sign off at the end of the project. C. Barry said maybe the building dept. should have us sign off on a project before they issue the final permit. S. Makowka to follow up.**

**7. OPEN FORUM**

***Ordinarily, any matter presented to the Commission under Open Forum will neither be acted upon nor a formal decision made, absent a previously noticed agenda item, but the Commission may make a decision if it deems it appropriate and necessary for the public good.***

**8. REVIEW OF PROJECTS (See project list below)**

**Project List:**

1. 23 Maple Street (Town of Arl. – 10-13P) – Makowka – CONA (Door)
2. 215 Pleasant Street (Gruber – 10-15P) – Cohen for Penzenik – COA (Garage Door)
3. 193 Westminster (Pemsler - 10-21M) – Cohen – COA (Windows, Siding)
4. 10 Jason Street (Young-Sullivan – 10-32J) – Cohen – COA (Chimney-Skylite)
5. 193 Westminster Ave. (Pemsler – 10-41M) – Cohen – COA (Siding Removal-Clapboard-Windows)
6. 52-54 Westminster Ave. (O'Shea – 10-49M) – Makowka – COA (Door)
7. 14 Westmoreland Ave. (Leveille – 10-51M) – Cohen – COA (Siding-Attic Windows)
8. 12 Elder Terrace (Folkers – 10-53M) – Cohen – COA (Garage)
9. 188-190 Westminster Ave. (Kokubo – 11-08M) – Bush for Penzenik – COA (Addition-Windows)
10. 21 Montague Street (Elwell/Nemec – 11-25M) – Makowka – CONA (Fascia-Porch-Rail)
11. 19 Jason Street (Dargon-Green – 11-40J) – Cohen – COA (Rear Deck-Stairway-Rails on Front)
12. 161 Westminster Ave. (Lancelotta – 11-50M) – Black – COA (Gutters)
13. 30-32 Jason Street (Harris/Charest – 12-08J) – Makowka – CONA (Porch Repair)
14. 15-15A Avon Place (Burke – 12-10A) – COHEN For Black/Nyberg – COA (Main House/Garage Demo/Carriage House Build)
15. 19 Maple Street (Hirani – 12-14P) – Makowka – CONA (Gutters)
16. 214R Pleasant Street (Bisher-Bernstein – 12-22P) Cohen for Penzenik - COA (House Redesign)
17. 10 Avon Place (Gnewuck – 12-31A) – Makowka – CONA (Shingles)
18. 23 Maple Street (Town of Arl. – 12-38P) – Makowka – COA (Porches-Entry-Fire Esc)
19. 156 Pleasant Street (Seitz – 12-39P) – Cohen for Penzenik – COA (Windows)
20. 47 Irving Street (Kaplan – 12-40J) Cohen – COA (House Addition)
21. 195 Westminster Ave. (Rothstein – 13-01M) – Cohen – COA (Skylights/Tube)
22. 81 Westminster Ave. (Lemire – 13-02M) – Makowka – CONA (Door)
23. 55 Westminster Ave. (Maier/Ching – 13-04M) – Cohen – COA (Windows)
24. 52-54 Westminster Ave. (O'Shea – 13-38M) – Makowka – CONA (siding)
25. 24 Avon Place (Sayigh – 13-41A) – Makowka – CONA (windows)
26. 109 Westminster Ave. (Rines-Pascale – 13-46M) – Barry – COA (garage)

27. 23 Jason Street (Leary-Hammerman – 13-47J) – Cohen – COA (addition)
28. 161 Westminster Ave. (Lancelotta – 13-48M) – Makowka – COA (fence)
29. 15 Oak Knoll (Lo – 13-52P) – Makowka – CONA (windows, doors)
30. 211 Pleasant St. (Stark-McElduff – 13-58P) – Makowka – CONA (roof)
31. 175 Pleasant St. (Lucchese – 13-59P) – Barry – COA (repairs)
32. 239 Pleasant Street (McKinnon – 13-64P) – Cummings – 10 day COA (wall)
33. 114 Westminster Ave. (Metzger/Fleming – 13-66M) – Makowka – CONA (fence)
34. 239 Pleasant Street (McKinnon – 13-68P) – Cummings – COA (stairway/wall/fence/rail)
35. 34 Academy Street (Ellison – 13-69P) –Cohen for Penzenik – COA (windows, doors, deck)
36. 135 Pleasant St. Unit 9&10 (Atkinson-Bing – 13-73P) – Makowka – COA (a/c condenser and rear porch door)
37. 175 Pleasant St. (Lucchese – 13-77P) – Barry – COA (skylight)
38. Lot 47 (aka 247) Pleasant Street (Alouette Rlty/Noonan – 14-02P) – Nyberg/Cohen - COA (New Building)
39. 111 Pleasant St. (Fredieu – 14-03P) – Hamilton for Nyberg - COA (Awnings)
40. 40 Westmoreland Ave. (Radoslovich – 14-04M) – Makowka - CONA (Rear & deck sliders)
41. 21 Oak Knoll (Donal – 14-06P) – – Makowka CONA (side door)
42. 187 Lowell Street (Grinnell – 14-08M) – Makowka- CONA (Gutters, chimney, roof)
43. 39 Russell Street (Walsh – 14-11R) - Barry - COA (Addition new wing, repairs existing house)
44. 50 Westmoreland Ave. (Sessa – 14-12M) – Makowka- COA (Solar Panels)
45. 27 Jason Street (Worden – 14-13J) – Makowka- CONA (Rear roof)
46. 105 Pleasant Street (Erulkar – 14-15P) – Makowka- Makowka- CONA (Wood trims)
47. 20 Westmoreland Ave. (Housing Corp Arl – 14-16M) – CONA (Roof)
48. 742 Mass. Ave.(Davidson – 14-17J) - Makowka- CONA
49. 34 Academy Street (Ellison – 14-18P) –Makowka for Penzenik – CONA (Windows)
50. 81 Westminster (Lemire – 14-21M) – Makowka- CONA (Roof)
51. 17 Jason Street (Harrington – 14-22J) – Makowka- CONA (Roof)
52. 19 Maple Street (Hirani – 14-23P) – Makowka- CONA (Front Porch Steps, Landing, Rear Windows)
53. 19 Maple Street (Hirani – 14-24P) – Makowka- 10 Day COA (Gutters)
54. 54 Westminster Ave. (O'Shea – 14-25M) – Cohen - COA (Addition)
55. 34 Academy Street (Ellison – 14-26P) – Cohen for Penzenik - COA (Siding)
56. 268 Broadway (Carlton-Gyson – 14-28B) – Barry - COA (Fence)
57. 151 Lowell Street (Wyman – 14-30M) – Makowka- CONA (Wood Trim)
58. 28 Academy Street (Rehrig – 14-31P) – Makowka- 10 Day COA (Fiberglass Gutters)
59. 99 Westminster Ave. (Doctrow – 14-32M) – Makowka- 10 Day COA (Heat Pump)
60. 15 Montague Street (Lipcon – 14-38M) – Makowka- COA (Windows and Basement Door)
61. 81 Westminster Ave. (Lemire – 14-39M) – Bush for Penzenik - COA (Solar Panel System)
62. 251 Pleasant Street (Fitch – 14-39P) – Makowka- COA (Exterior Doors)
63. 7 Oak Knoll (Bailey – 14-40P – Makowka- CONA (Roof)
64. 17 Russell Street (Makowka – 14-42R) – Cohen - 10 Day COA (Wall)
65. 174 Westminster Ave. (Szaraz – 14-46M) Makowka- CONA (Basement window)
66. 33 Westminster Ave. (Phillis – 14-47M) Makowka- CONA (Windows)
67. 154 Westminster Ave. (Walters – 14-48M) Makowka- CONA (Wood Front Door, Storm Doors)
68. 742 Massachusetts Ave. (Davidson – 14-51J) CONA (Columns, Porch, Railings, Deck)
69. 10 Montague Street (Silverman – 14-53M) - Makowka- CONA (Gutters, Facia, Soffit)
70. 11 Wellington Street (Byrne – 14-54P) Makowka- Makowka- CONA (Fence)
71. 23 Jason Street (Hammerman – 14-55P) Makowka- CONA (Steps, Skirt Board, Lattice, Footings)
72. 143 Westminster Ave. (Ketcios – 14-58M) Makowka- CONA (Roof)
73. 37 Jason Street (Lees – 14-60J) – Bush - COA (Windows)

74. 74 Pleasant Street (St John's Episcopal Church –14-61P – Replaces 14-56P) – Makowka – CONA (Fence)
75. 140 Pleasant Street (Haas – 15-02P) Makowka- CONA (Garage Roof)
76. 118 Pleasant Street (Sirotof – 15-03P) ) - Makowka- CONA (Chimney Repair)
77. 20 Wellington Street (Mowbray – DENIAL 15-07P) - Makowka (Porch/deck)
78. 161 Westminster Ave. (Lancelotta – 15-11M) – Makowka – 10 Day COA (walls,driveway,steps)
79. 146 Pleasant St. (Haas – 15-13P) – Makowka – CONA (Steps, Landing)
80. 21 Westminster St. (Bernstein – 15-14M) – Makowka – CONA(Roof)
81. 15 Montague St. (Lipcon – DENIAL 15-15M) – Makowka (Windows)
82. 183 Pleasant St. (Barker – 15-16P) – Makowka - COA (A/C unit)
83. 20 Wellington St. (Mowbray- 15-18P) – Makowka – CONA (storm doors)
84. 20 Wellington Street (Mowbray – 15-19P) – Barry – COA (porch,stairs,railings)
85. 246 Pleasant Street (Eykamp – 15-20P) – Baldwin – COA (solar panels)
86. 14 Westmoreland Ave. (Leveille – 15-22M) – Barry - COA (porch,garage,retaining walls, kitchen remodel)
87. 13 Academy St. (Rosin – 15-23P) – Makowka - CONA (rear rotted elements)
88. 145 Pleasant St. (Colt – 15-24P) –Makowka - CONA (roof)
89. 50 Westmoreland Ave. (Campbell – 15-25M) – Makowka – COA (rear +ruins demolition)
90. 20 Wellington Street (Mowbray – 15-28P) – Barry – COA (rear porches)
91. 29 Academy Street (Benn – 15-29P) – Bush – COA (rear porch)
92. 20 Oak Knoll (Doob/Lawrence – 15-35P) – Cohen – COA (walkways/stairs)
93. 188 Pleasant St. (Carr – 15-36P) – Makowka – CONA (roof, facia, gutters)
94. 51 Westminster Ave. (Kostojohn – 15-43M) – Makowka – CONA (roof)
95. 78 Jason Street (Pacheco – 15-44J) – Makowka – CONA (porch stairs)
96. 10 Montague Street (Silverman – 15-45M) – Makowka – CONA (windows)
97. 178 Westminster Ave. (Strauss/Reich – 15-46M ) – Makowka – CONA (windows)
98. 155-157 Westminster Ave. (Moran – 15-47M) – Makowka – CONA (porch railings)
99. 160 Westminster Ave. (Jackson – 15-48M) – Makowka – CONA (roof)
100. 97 Westminster Ave. (Puttick – 15-49M) – Makowka – CONA (windows)
101. 74 Pleasant Street (St John's Episcopal – 15-51P) – Audin – COA (arcade wall/steeple)
102. 60 Pleasant Street (Jagoe – 15-53P) – Makowka – CONA (roof)
103. 178 Westminster Ave. (Strauss – 15-54M) – Cohen - COA (window)
104. 11 Wellington Street (Byrne/Wodlinger – 15-55P) – Lipp – COA (dormer)
105. 26 Jason Street (Angelakis – 15-56J) – Cohen – CONA (walkway/steps/landing)
106. 157 Westminster Ave. (Paul – 15-57M) – Makowka – CONA (insulation)
107. 28 Academy Street (Rehrig – 15-60P) – Barry– COA (porch)
108. 28 Academy Street (Rehrig – 15-61P) – Barry – COA (front door entrance)
109. 24 Jason Street (Johnson – 16-02J) – Nyberg – COA (chimney removal)
110. 30 Jason Street (Harris – 16-02J) – Makowka – CONA (solar panels)
111. 24 Jason Street (Johnson – 16-03J) – Nyberg – COA (porch windows)
112. 39 Westminster Ave. (Marsh – 16-04M) – Makowka – CONA (solar panels)
113. 14 Wellington Street (Shaw – 16-05P) – Makowka – CONA (window replacements)
114. 141 Westminster Ave. (Envov – 16-06M) – Makowka – CONA (replacement windows)
115. 20 Wellington Street (Mowbray – 16-07P) – Barry – CONA (brickwork)
116. 105 Pleasant Street (Erulkar – 16-08P) – Makowka – CONA (gutters,porch,risers,stairs)
117. 41 Crescent Hill Ave. (Mead/Healey – 16-09M) – Makowka – CONA (porch/
118. 16 Avon Place (Capodanno – 16-15A) – Makowka – COA (Attic Window/Skylights)
119. 9 Raving Street (Smurzynski – 16-16J) – Makowka – CONA (walk & steps)
120. 24 Jason Street (Johnson – 16-17J) – Makowka – CONA (chimney repair)
121. 53 Academy Street (KrainesKaplan – 16-18P) – Makowka – CONA (Parking Pad Change)
122. 59 Jason Street (Bouvier – 16-19J) –Cohen & Lipp for Nyberg – COA (New House Construction)

- 123.** 12 Pelham Terrace (Berkowitz – 16-21P) – Makowka - CONA (roof)
- 124.** 72 Crescent Hill Ave. (Lamont – 16-22M) – Makowka – CONA (roof)
- 125.** 102 Crescent Hill Ave. (Rigby -16-23M) – Audin – COA (deck-doorway-railings)
- 126.** 175 Pleasant Street (Migliazzo – 16-24P) – Barry – COA (garage addition)
- 127.** 256 Pleasant Street (Smith – 16-25P) – Makowka – CONA (roof)
- 128.** 11 Westminster Ave. (Sealine-Fitzgerald – 16-26M) – Makowka - CONA (fence)
- 129.** 195 Pleasant Street (Avrahami-Hamel – 16-27P) – Makowka - CONA (vent)
- 130.** 20 Maple Street (Kapinos – 16-28P) – Makowka - CONA (gutters and rear façade window)
- 131.** 24 Jason Street (Johnson – 16-29J) – Makowka - CONA (roof)
- 132.** 72 Crescent Hill Ave. (Lamont – 16-30M) – Makowka – CONA (chimney removal)
- 133.** 139-141 Westminster Ave. (Entov – 16-31MD) – Makowka – DENIAL – DECK-RAILINGS
- 134.** 742 Mass. Ave. (Jason Terrace LLC – 16-32J) – Makowka – COA (Stairs,Railing)
- 135.** 7 Jason Street (Arl. Historical Society – 16-33J) – Makowka – CONA (gutters)
- 136.** 16 Avon Place (Sandstedt-Capodanno – 16-34A) – Barry – COA (addition)
- 137.** 53 Academy Street (Miller – 16-35P) – Makowka – CONA (a/c compressor)
- 138.** 23 Jason Street (Leary-Hammerman – 16-36J) – Lipp – COA (addition)
- 139.** 39 Russell Street (Donegan – 16-37R) – Makowka – CONA (wood trim)
- 140.** 147 Lowell Street (Mandell-Edmonds – 16-38M) – Makowka – CONA (porch rail, posts)
- 141.** 6 Russell Terrace (Meguerditchian – 16-39R) – Makowka – CONA (porch rail,stairs)
- 142.** 151 Lowell Street (Labow-Wong – 16-40M) – Makowka – CONA (Rear Window)
- 143.** 56 Jason St (Tanner – 16-41J) – Makowka – CONA (Window Repairs)
- 144.** 135 Pleasant St (Plumley-Clouth – 16-42P) – Makowka - CONA (Window)
- 145.** 59 Jason St (Bouvier – 16-43J) – Cohen & Lipp for Nyberg - COA (Deck)
- 146.** 140 Pleasant St (Haas – 16-44P) – Makowka - CONA (Steps)
- 147.** 141 Westminster Ave. (Estov – 16-45M) – Makowka - CONA (porch railings, posts, caps)
- 148.** 146, 148, 150 Pleasant St (Condo Assoc – 16-46P) – Makowka – CONA (Balcony, deck)
- 149.** 12 Russell St. (Caritas – 16-47R) – Makowka – CONA (Emergency Fire Escape, Siding, Soffits)
- 150.** 39 Russell Street (Donegan – 16-48R) – Lipp – 10 Day COA (Fiberglass Gutters)
- 151.** 28 Maple Street (Mahoney – 16-49P) – Barry – 10 Day COA (Fiberglass Gutters, Downspouts)
- 152.** 21 Jason Street (Green – 16-50J) – Capodanno – 10 Day COA (Windows,Door)
- 153.** 74 Pleasant St (St John's Episcopal – 16-51P) – Audin - 10 Day COA (Banner Hoisting System)
- 154.** 20 Maple Street (Kapinos – 16-52P) – Makowka - 10 Day COA (Rear Porch, Deck)
- 155.** 176 Pleasant St. (Seltzer – 16-53P) – Makowka - CONA (Door, Deck, Rail, Gutters)
- 156.** 17 Russell Terrace (Ferland – 16-54R) –Makowka - CONA (Roof)
- 157.** 20 Jason St. (Payne – 16-55J) – Makowka - CONA (Fence)
- 158.** 17 Russell St. (Makowka – 16-56R) – Lipp - COA (Driveway, Steps, Wall)
- 159.** 253 Pleasant St. (Crewe – 16-57P) – Makowka - COA (Gutters, Fascia)
- 160.** 20 Wellington St. (Mowbray – 16-58P) –Makowka - CONA (Gutters)
- 161.** 53 Academy St. (Miller – 16-59P) – Makowka - CONA (Chimney, Sun Porch Roof Repairs)
- 162.** 53 Gray St. (Lubar – 16-60P) – Makowka - CONA (Roof)
- 163.** 7 Pelham Terrace (O'Sullivan – 16-61P) – Makowka - CONA (Soffit, Roof, Window, Fascia, Bulhead)

Meeting Adjourns